



# SARRIETTE Boutique VENDOR APPLICATION FORM - 2023 SEASON

## PURPOSE OF THE MARKET:

The purpose of the Bouctouche Farmers' Market (BFM) is to offer a dynamic and community-oriented market that presents a variety of high quality locally produced farm products, prepared foods, and handcrafted arts & crafts. The Bouctouche Farmers' Market fosters a positive environment that promotes local food and enhances education and awareness around food security for residents and visitors to the Kent region.

**REGULAR SEASON:** Saturdays from May 20<sup>th</sup> – October 14<sup>th</sup> (22 weeks) - 8:00am - 1:00pm  
**FALL MARKET:** Saturdays from October 21<sup>st</sup> – November 25<sup>th</sup> (6 weeks) - 8:00am - 1:00pm  
**CHRISTMAS MARKET:** Friday, Dec 1<sup>st</sup> from 4:00pm - 8:00pm & Saturday, Dec 2<sup>nd</sup> from 9:00am - 5:00pm

## VISION OF THE SARRIETTE BOUTIQUE:

The SARRIETTE Boutique is a unique shopping space that promotes the *ART of FLAVOURFUL LIVING*. It gathers a collection of carefully curated locally sourced products and is designed to support small-scale food artisans. The store encourages these micro-entrepreneurs to succeed by providing a location for them to flourish and contribute in their own way to the health of the local economy. The Boutique operates during Market hours on Saturdays from 8am to 1pm during the regular season and during other special Markets.

## ELIGIBLE VENDORS:

***Locally produced, locally sourced and homemade products (Make it, Bake it, Grow it!)***

The SARRIETTE Boutique specializes in the sale of locally sourced fresh and frozen farm, value-added products from approved growers, producers, processors and individuals, whose name, address, and signature appear on an approved vendor application. The Boutique is searching for items that compliment and add flavour to the product mix sold by regular vendors at the Bouctouche Farmers' Market.

Non-food or food-themed natural and artisanal products shall be handmade by the vendor using as much local material as possible and his/her own skill, artistry, and training to produce a new, unique, and original product appropriate for the Boutique. Products must be directly related to food, kitchen, and pantry items.

## APPLICATION PROCESS:

**DEADLINE:** Please submit your completed application form by April 14, 2023. Refer to Appendix A for details on overall Market Store operations.

### **For more information:**

Nena Van de Wouwer  
SARRIETTE Boutique Manager  
Tel: (506) 889-6362  
Email: bfm.sarriette@gmail.com  
Website: www.bouctouchefarmersmarket.ca

### **Submit application by one of the following methods:**

- Electronic application form
- Email with attachment (scanned)
- Drop off or mail: 9 Irving Blvd, Bouctouche, NB E4S 3J3  
(Please call before dropping off, as the office is not open on a regular basis)

## **VENDOR CONTACT INFORMATION:**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Town: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

## **VENDOR & PRODUCT CATEGORIES:**

Please indicate your main and secondary general product categories in the table below and provide detailed product descriptions in the next section (pages 3 to 5).

- For new vendor applications, please submit photos and/or provide samples.
- For food vendors, more details may be requested on the provenance of certain ingredients.
- Vendors need to give the Boutique Manager one week's notice to add or change products or category.

<b>PRODUCT TYPE</b>	<b>Main Products</b> <input checked="" type="checkbox"/>	<b>Secondary products</b> <input checked="" type="checkbox"/>
<b>A) AGRICULTURAL &amp; PRIMARY FOOD PRODUCERS (add details on page 3)</b>		
1) <i>Farmer / Gardener (Fruits &amp; Vegetables)</i>		
2) <i>Horticulture (Seedlings, plants and cut flowers)</i>		
3) <i>Meats &amp; Sausages</i>		
4) <i>Seafood &amp; Fish products</i>		
5) <i>Juices &amp; beverages</i>		
6) <i>Syrup &amp; honey</i>		
7) <i>Eggs &amp; Dairy Products (including cheese)</i>		
8) <i>Other Products (specify)</i>		
<b>B) PREPARED FOODS (add details on page 4)</b>		
9) <i>Baked goods &amp; sweets</i>		
10) <i>Prepared Foods (pre-made and packaged)</i>		
11) <i>Ready-to-eat Foods (for Grab &amp; Go)</i>		
12) <i>Jams, preserves &amp; sauces</i>		
13) <i>Herbs, spices &amp; seasonings</i>		
14) <i>Oils, vinegars, condiments &amp; dressings</i>		
15) <i>Other Products (specify)</i>		
<b>C) DEHYDRATED &amp; DRIED PRODUCTS (add details on page 5)</b>		
16) <i>Apples, smoothie powders, teas</i>		
<b>D) NON-FOOD RELATED NATURAL AND ARTISANAL PRODUCTS (add details on page 5)</b>		
17) <i>Cutting boards, aprons, food-related seasonal gifts and cards</i>		
18) <i>Food and plant based, health related (FARMACY) items (ointments, balms, etc.)</i>		
<b>E) OTHER PRODUCTS (not specified elsewhere) (add details on page 5)</b>		
19) <i>Other products (please specify):</i>		

The Management Committee reserves the right to refuse any applicant or product that is not in keeping with the regulations and standards of the SARRIETTE Boutique.

# A) AGRICULTURAL AND PRIMARY FOOD PRODUCERS

Please provide a detailed list of product descriptions for each general category that applies and details on product specifications.

<b>PRODUCT TYPE Product List (specify)</b>	<b>Main Product √</b>	<b>Secondary Products √</b>	<b>Sufficient inventory for full season</b>	<b>If not, please specify quantity details</b>	<b>Details on product specifications, format, packaging, seasonality of products, agricultural practices, certification &amp; licenses, etc.</b>
<b>AGRICULTURAL &amp; PRIMARY FOOD PRODUCERS</b>					

## B) PREPARED FOODS

Please provide a detailed list of product descriptions for each general category that applies and details on product specifications.

<b>PRODUCT TYPE Product List (specify)</b>	<i>Main Product</i> √	<i>Secondary Products</i> √	<i>Sufficient inventory for full season</i>	<i>If not, please specify quantity details</i>	<i>Details on product specifications, locally sourced ingredients, packaging, certification &amp; licenses, etc.</i>
<b>PREPARED FOODS</b>					

## C) DEHYDRATED & DRIED ITEMS

Please provide a detailed list of product descriptions for each general category that applies and details on product specifications.

<b>PRODUCT TYPE Product List (specify)</b>	<i>Main Product</i> √	<i>Secondary Products</i> √	<i>Sufficient inventory for full season</i>	<i>If not, please specify quantity details</i>	<i>Details on craftsmanship, format, packaging, certification &amp; licenses, locally sourced supplies, etc.</i>
<b>DEHYDRATED &amp; DRIED PRODUCTS (apples, herbs, powders, teas)</b>					

## D) NON-FOOD or FOOD THEMED ITEMS

Please provide a detailed list of product descriptions for each general category that applies and details on product specifications.

<b>PRODUCT TYPE Product List (specify)</b>	<i>Main Product</i> √	<i>Secondary Products</i> √	<i>Sufficient inventory for full season</i>	<i>If not, please specify quantity details</i>	<i>Details on product specifications, format, packaging, certification &amp; licenses, locally sourced supplies, etc.</i>
<b>NON-FOOD or FOOD THEMED, NATURAL AND ARTISANAL PRODUCTS</b>					

## E) OTHER PRODUCTS

<b>PRODUCT TYPE Product List (specify)</b>	<i>Main Product</i> √	<i>Secondary Products</i> √	<i>Sufficient inventory for full season</i>	<i>If not, please specify quantity details</i>	<i>Details on product specifications, format, packaging, certification &amp; licenses, locally sourced supplies, etc.</i>
<b>OTHER PRODUCTS (not specified elsewhere)</b>					

## **RULES & REGULATIONS:**

Please read the Rules & Regulations in Appendix A carefully. Please note that these have been modified from the BFM Vendor Handbook.

### **FEES FOR 2023:** (Refer to appendix A)

- 1) Annual Registration Fee for **ALL** types of vendors: \$30 / season (plus HST).
- 2) A consignment fee of 30% will be deducted by the SARRIETTE Boutique off the retail price established by the vendor.
- 3) Payment to the vendor will be processed by the 15<sup>th</sup> of each month for products sold during the previous month. The first payment for the 2023 season will be July 15<sup>th</sup>.

### **DELIVERY TIMES:** (Refer to 8.4 in Vendor Handbook)

A SARRIETTE employee will be present in the Boutique on Thursdays and Fridays between 10:00am – noon and 1:00pm - 4:00pm during the Market season to receive product deliveries. If a vendor is unable to deliver during this time period, please contact the Boutique Manager to discuss an alternative schedule.

### **PACKAGING:** (Refer to 10.2 in Vendor Handbook)

The Market encourages vendors to reduce the amount of packaging used and when possible, to use recyclable or compostable containers. BFM is seeking feasible eco-packaging options for vendors and will try to organize bulk purchasing of packaging for vendors. The Boutique Manager will look into the most suitable and sustainable packaging options with each Boutique vendor.

### **CONSENT:**

*I/We have read and agree to abide by the SARRIETTE Boutique Rules and Regulations as outlined in the SARRIETTE Boutique Vendor Handbook. I/We authorize my/our name(s) to be printed on the SARRIETTE Boutique vendor list and on the BFM website and/or Facebook page. I/We also authorize the BFM to use our images as approved vendor for promotional purposes.*

**SIGNATURE:** \_\_\_\_\_

**Date:** \_\_\_\_\_