



## Bouctouche Farmers' Market (BFM) VENDOR APPLICATION FORM 2026 SEASON

*We are going to have a great season!*



### PURPOSE OF THE MARKET:

The purpose of the Bouctouche Farmers' Market (BFM) is to offer a dynamic and community-oriented market that presents a variety of high quality locally produced farm products, prepared foods and handcrafted arts & crafts. Building on the principles of Good, Clean and Fair, BFM is the 1<sup>st</sup> Slow Food Earth Market in Canada and fosters a positive environment that promotes local food and enhances education and awareness around food security for residents and visitors to the Kent region.

### ELIGIBLE VENDORS:

*Locally produced, locally sourced and homemade products (Make it, Bake it, Grow it!)*

The Bouctouche Farmers' Market is for the sale of locally grown, produced, processed, baked and crafted products from approved growers, producers, processors and individuals, whose name, address and signature appear on an approved vendor application. The BFM is therefore open strictly to local and bona fide producer-vendors who make what they sell.

Arts and Crafts shall be handmade by the vendor using as much local material as possible and his/her own skill, artistry and training to produce a new, unique and original product appropriate for the farmers' market. Arts & Crafts products may be reviewed by a jury to ensure that they are in fact produced as indicated on the application form, that they are of high quality and that they are compatible with other products sold at the market.

**Please note: NO reselling of products or direct selling of network marketing products.**

### APPLICATION PROCESS:

**DEADLINE:** Please submit your completed application form by April 30, 2026.

Refer to the "BFM Vendor Handbook of Rules & Regulations" for the operation of the Market. Please note that we will be requesting further information on Vendor Waste Management practices before the start of the Market. For more information or to discuss your application in further detail, please contact the Market Manager.

<p><b>For more information:</b> Rachelle Richard-Collette Executive Director/Market Manager Tel: (506) 744-1020 Email: <a href="mailto:bouctouchefarmersmarket@gmail.com">bouctouchefarmersmarket@gmail.com</a> Website: <a href="http://www.bouctouchefarmersmarket.ca">www.bouctouchefarmersmarket.ca</a></p>	<p><b>Submit application by one of the following methods:</b></p> <ul style="list-style-type: none"><li>- Electronic application (Google form)</li><li>- Email with attachment (scanned)</li><li>- Drop off in person: 9 Irving Blvd, Bouctouche, NB E4S 3J3 <i>(Please call before dropping off, as the office is not open on a regular basis)</i></li></ul>
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## **VENDOR CONTACT INFORMATION:**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Town \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

## **VENDOR & PRODUCT CATEGORIES:**

Please indicate your main and secondary general product categories in the table below and provide detailed product descriptions in the next section (pages 3 to 5).

- **For new vendor applications, please submit photos and/or provide samples.**
- For food vendors, more details may be requested on the source of certain ingredients.
- Vendors need to give the Market Manager **1 WEEK'S NOTICE** to add or change product category in their kiosk and requires approval before selling new items.

<b>PRODUCT TYPE</b>	<b>Main Products</b> <input checked="" type="checkbox"/>	<b>Secondary products</b> <input checked="" type="checkbox"/>
<b>A) AGRICULTURAL &amp; PRIMARY FOOD PRODUCERS (Add details on page 3)</b>		
1) <i>Farmer / Gardener (Fruits &amp; Vegetables)</i>		
2) <i>Horticulture (Bedding plants, trees, shrubs and cut flowers)</i>		
3) <i>Meats &amp; Sausages</i>		
4) <i>Seafood &amp; Fish</i>		
5) <i>Wine, juices &amp; beverages</i>		
6) <i>Syrup &amp; honey</i>		
7) <i>Eggs &amp; Dairy Products (including cheese)</i>		
8) <i>Other Products (specify)</i>		
<b>B) PREPARED FOODS (add details on page 4)</b>		
9) <i>Baked goods &amp; sweets (Bread, pastries, fudge, candies)</i>		
10) <i>Prepared Foods (pre-made and packaged)</i>		
11) <i>Ready-to-eat Foods (including cooked on site as meals and snacks)</i>		
12) <i>Jams, preserves &amp; sauces</i>		
13) <i>Herbs &amp; Spices</i>		
14) <i>Other Products (specify)</i>		
<b>C) ARTS &amp; CRAFTS (add details on page 5)</b>		
15) <i>Artwork</i>		
16) <i>Crafts</i>		
<b>D) OTHER PRODUCTS (not specified elsewhere) (add details on page 5)</b>		
17) <i>Other products (please specify):</i>		

The Management Committee reserves the right to refuse any applicant or product that is not in keeping with the regulations and standards of the Bouctouche Farmers' Market.







## 1) REGULAR SEASON

### ATTENDANCE:

**REGULAR SEASON:** Saturdays from May 16<sup>th</sup> – October 10<sup>th</sup> (22 weeks) - 8am - 1pm

**FALL MARKETS:** Saturdays from October 17<sup>th</sup> – November 28<sup>th</sup> (7 weeks) – 8am - 1pm

**CHRISTMAS MARKET:** Friday, Dec 4<sup>th</sup> from 4pm - 8pm & Saturday, Dec 5<sup>th</sup> from 9am - 5pm

Will you attend each week of the regular season? Yes  No

Are you a vendor at any other markets, or have you applied to any? Yes  No

Dieppe  Moncton  Shediac  Other  Please specify:

*\*Preference will be given to full-season vendors, local food-related products and agri-food producers from the Kent Region and the Greater Southeast Region. We also strongly encourage a minimum of 4 consecutive weeks of participation. Higher kiosk fees will apply if only participating in the peak season.*

**Please check appropriate dates for your participation in the 2026 season.**

Week 1	May 16 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 12	August 1 <sup>st</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 2	May 23 <sup>rd</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 13	August 8 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 3	May 30 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 14*	August 15 <sup>th</sup>	8:00am – 2:30pm	<input type="checkbox"/>
Week 4	June 6 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 15	August 22 <sup>nd</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 5	June 13 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 16	August 29 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 6	June 20 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 17	September 5 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 7	June 27 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 18	September 12 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 8	July 4 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 19	September 19 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 9	July 11 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 20	September 26 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 10	July 18 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 21	October 3 <sup>rd</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 11	July 25 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 22	October 10 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>

**\*Note: August 15<sup>th</sup> is a Saturday, so the hours are from 8am to 2:30pm. There will be an increase in kiosk fees.**

## 2) SPECIAL MARKETS

**Special Market – La fête des Acadiens - Saturday Aug 15, 2026**

Saturday August 15<sup>th</sup> 8am – 2:30pm

*Hours are subject to change. Different registration and kiosk fees apply to the special markets.*

## 3) FALL MARKET

**Please check appropriate dates for your participation in the 2026 season.**

Week 1	October 17 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 5	November 14 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 2	October 24 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 6	November 21 <sup>st</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 3	October 31 <sup>st</sup>	8:00am – 1:00pm	<input type="checkbox"/>	Week 7	November 28 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>
Week 4	November 7 <sup>th</sup>	8:00am – 1:00pm	<input type="checkbox"/>				

*Kiosk fees are reduced by 15% for full season vendors during the Fall season.*

## 4) CHRISTMAS MARKET

**Please check appropriate dates for your participation in the 2026 season.**

<b>Day 1:</b>	Friday, December 4 <sup>th</sup> from 4:00pm – 8:00pm	<input type="checkbox"/>	<b>Day 2:</b>	Saturday, December 5 <sup>th</sup> from 9:00am – 5:00pm	<input type="checkbox"/>
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*There is a different registration and kiosk fee for the Christmas Market. Preference will be given to vendors who have Christmas themed products and who can commit to both days. Acceptance as a full season regular vendor **DOES NOT** guarantee a space at the Christmas Market. The kiosk space could change location and also be reduced for this occasion.*

### REQUIREMENTS:

The Bouctouche Farmers' Market has modern indoor facilities and a beautiful front courtyard. The Market Manager will work with each individual vendor to best accommodate everyone's needs. Outdoor vendors are required to have tents or appropriate stands. There are tents available for rental and will be assigned based on vendor needs on a first-come, first-serve basis.

### KIOSK SPACE & SERVICES

**Please indicate your needs:**

<b>Indoor space</b>	There are various types of spaces which vary in size. Please explain your needs below.	
<b>Outdoor space</b>	A regular kiosk is usually 10' x 10' (size of tent) and this typically has space for 1 table (6' – 8' wide). I require: 1 kiosk space <input type="checkbox"/> 2 kiosk spaces <input type="checkbox"/> Please explain other space requirements (trailer, food truck, etc.) below.	
<b>Tents</b>	<input type="checkbox"/> I have ____ tent(s), size: _____	<input type="checkbox"/> I need / would like to rent ____ tent(s)
<b>Tables</b>	<input type="checkbox"/> I have ____ table(s), size: _____	<input type="checkbox"/> I may need ____ table(s)
<b>Electricity</b>	<input type="checkbox"/> I do not require electricity.	<input type="checkbox"/> I require electricity. Explain usage below: _____
<b>Water</b>	<input type="checkbox"/> I do not require water.	<input type="checkbox"/> I require water. Explain usage below: _____
<b>Kitchen</b>	<input type="checkbox"/> I do not require the kitchen.	<input type="checkbox"/> I require usage of the kitchen.

**Please explain your needs:**

### FEES FOR 2026 (Prices exclude HST.): (Refer to appendix A)

- Annual Registration Fee for **ALL** types of vendors: \$30 / season.
- Inside (non-permanent): Weekly kiosk fees are based on type of kiosk for inside vendors.  
Preference is given to full season vendors. **BASIC RATE STRUCTURE: full season (\$50), partial season (\$55) min 10 consecutive weeks and occasional vendors (peak \$60 July-Aug & off-season \$55). Please note that prime locations are subject to additional fees.**
- New Vendors: There will be a 10% premium charge for new vendors. If new vendors fulfill their full commitment term, they will qualify for a refund of the surcharge.
- Outside: Weekly kiosk fees are based on (10'X10') tent size. The fees are \$35 / week for full-season vendors (min 8 consecutive weeks) and \$45 / week for occasional vendors.
- Tent rental: \$15 / week, includes set-up and dismantling.
- Electrical Fees: Weekly fees for size of appliance are \$3/small and \$5/large.
- Student business and non-profit organization rate: \$25 / week.

## METHODS OF PAYMENT:

**Kiosk fees are to be paid at the beginning OF EACH MONTH, by cheque, cash or e-transfer.**

May 16 <sup>th</sup> (3 weeks)	<input type="checkbox"/>	September 5 <sup>th</sup> (4 weeks)	<input type="checkbox"/>
June 6 <sup>th</sup> (4 weeks)	<input type="checkbox"/>	October 3 <sup>rd</sup> (2 weeks Regular season / 3 weeks Fall)	<input type="checkbox"/>
July 4 <sup>th</sup> (4 weeks)	<input type="checkbox"/>	November 7 <sup>th</sup> (4 weeks)	<input type="checkbox"/>
August 1 <sup>st</sup> (5 weeks)	<input type="checkbox"/>	December 4 <sup>th</sup> & 5 <sup>th</sup> (Christmas Market)	<input type="checkbox"/>

*\*Please note that payment arrangements will be finalized once vendor applications have been accepted for the season.*

## INTEREST CHARGES:

It is important that kiosk fees be paid upon receiving the invoice at the beginning of the month. It is time-consuming for the Market Manager and costly in terms of accounting services to be doing statements and reminders for unpaid balances. Therefore, vendors will be charged **2.5% interest** on the balance of their invoice at the end of the month if it is not paid in full.

Please check off  I acknowledge that there will be interest on unpaid kiosk fees at the end of each month.

## Zero Waste Vendor Responsibilities:

The Bouctouche Farmers' Market strives to implement zero waste principles and practices. We strongly encourage vendors to join us on this journey.

Please refer to Section 11.0 of the BFM Rules & Regulations and indicate that you have read and understood the waste management responsibilities of being a BFM vendor:

Please check off  I acknowledge that I have read the Zero Waste Responsibilities of the Vendors.

## RULES & REGULATIONS:

It is important that the 2026 Rules & Regulations are reviewed and understood by all vendors and their staff. There are revisions every year and vendors are responsible for reading, understanding and complying.

## CONSENT:

*I/We have read and agree to abide by the Bouctouche Farmers' Market (BFM) Rules and Regulations as outlined in the Bouctouche Farmers' Market Vendor Handbook. I/We authorize my/our name(s) to be printed on the BFM vendor list and on the BFM website and/or Facebook page. I/We also authorize the BFM to use our images as approved vendor for promotional purposes.*

SIGNATURE: \_\_\_\_\_

Date: \_\_\_\_\_